

## **Association of Suppliers to the Paper Industry (ASPI) Code of Conduct**

### Purpose and Scope

The purpose of this Code of Conduct is to set out standards of conduct of ASPI members and other persons described below while attending or participating in meetings or other similar activities held under the auspices of ASPI.

This Code of Conduct applies to members, associates, contractors, participants and all other persons or business entities associated with or participating in ASPI sponsored programs (collectively referred to below as “members” for convenience).

### Statement of Principles

ASPI expects that the conduct of each member shall be guided by the following:

- Each member shall guard and uphold the high standard of honor and fair dealing for which the Association stands.
- There shall be a spirit of courtesy and friendliness in dealings with and between and among all members of the Association.
- No member shall use any unfair, improper, or questionable method in securing employment for themselves or their employees.
- Each member shall carefully avoid any intrusion into the business of another made for the purpose of securing unauthorized professional services or unauthorized divulgence of technical information.

### Meeting Standards

ASPI expects event attendees to respect each other and behave in a generally business like fashion. Members should adhere to common sense rules for public behavior, personal interaction, common courtesy, and respect for private property. Abusive, harassing, or threatening behavior towards any other attendee or directed at any ASPI member or partner will NOT be tolerated. Please report any incidents in which a conference attendee is abusive, insulting, intimidating, bothersome, or act in an unsafe or illegal manner to the conference organizers or an ASPI Board Member immediately.

Participation or registration in any ASPI membership, meeting or event may not be used for advertising, trade or news articles, promotions, or other trade purposes without the express written consent of the ASPI Board. Additionally, participants or registrants of an ASPI meeting or event shall not use or reproduce any information presented or obtained before, during or after an ASPI event, for advertising, promotions, trade or news article, or any other trade purposes without the express written consent of the ASPI Board.

Photographs, audio, or video recording are not allowed to be taken by ASPI members or their guests during ASPI meetings or events. Photographs, audio or video recording may be taken by the ASPI board or its agents during meetings and events.

Participants in any in-person events must wear the official meeting name badge. Name badges are required for admission. Participants in virtual events must properly identify themselves.

All attendees of ASPI meeting and events shall adhere to the U.S. Antitrust laws. As a reminder, antitrust guidelines will be provided and distributed at each ASPI meeting or event; however, these guidelines are not to be interpreted or relied on as legal advice which should only be obtained from the member's own competent legal counsel.

### General

ASPI reserves the right to disqualify individuals or companies from ASPI membership for any violations of this Code of Conduct.

This ASPI Code of Conduct is subject to revision as necessary. The most recent version of this policy will be posted on the ASPI website, and its terms are accepted by obtaining ASPI membership, registering for, or attending an ASPI meeting or event.